



**Note to the File**

**Closure of RBLAC HQ Projects 46218 and 59873 as part of the NextGen ERP Data Preparedness**

1. During the course of 2021, UNDP will be migrating from Atlas (PeopleSoft) to a new cloud-based Oracle ERP. The target date for the new ERP to be operational is 1 January 2022, with data conversion to begin in Q3 2021.

A crucial aspect of moving to the new ERP is the conversion/migration of existing data in Atlas to its new home. A successful migration not only ensures business continuity, but it also avoids costly, time consuming post-migration clean-up.

The preparation for the conversion of financial data for the Next Generation ERP is guided by the following principles:

- Migrate/convert existing data from Atlas into the new ERP system in a seamless manner without disruption to UNDP's ongoing business.
- Migrate/convert only data which is accurate, valid and necessary to the on-going business of UNDP.
- Data that is no longer required for UNDP's ongoing business or transaction history needs should not be migrated.
- Clean-up of project data residing in Atlas, both development and non-development projects.

2. Noting that the review of project balances for projects 46218 and 59873, revealed no balances under them (as per details below).

Project	Description	Outstanding Balance USD
46218	Regional Project on Political	0.0
59873	RBLAC-Umbrella Regional Prog	0.0
<b>TOTAL</b>		<b>0.0</b>

3. Also noting that projects 46218 and 59873 have no associated status, no approved budgets and no income or expenses associated with them.

4. Noting that as part of RBLAC HQ, NextGen ERP Data Preparedness, RBLAC HQ needs to close these projects 46218 and 59873, as per OFRM's emails dated December 18, 2020, and April 23, 2021.

5. Noting that the statute of limitation has passed (projects were inactive since 2007 and 2010 respectfully),

6. Therefore, noting the above (paragraphs 1 to 5), I authorize to close projects 46218 and 59873, as per UNDP rules and regulations.

*Luis Lopez-Calva*

Luis F. Lopez-Calva  
UN Assistant Secretary-General  
Regional Director for Latin America and the Caribbean

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Date

